

The invention in which an exclusive right is claimed is defined by the following:

1. A method for enabling a user to organize a project, comprising the steps of:
  - (a) displaying an integral user environment to a user to enable access of information pertinent to the project from within the integral user environment;
  - (b) creating a list of to do items that are displayed within the integral user environment;
  - (c) enabling the user to associate an entity with a selected item in the list of to do items; and
  - (d) enabling a user to access said entity that is thus associated with the selected item, from within the integral user environment.
2. The method of Claim 1, wherein the step of enabling the user to associate the entity comprises the steps of:
  - (a) displaying a plurality of categories of entities from which the user can select, within the integral user environment;
  - (b) in response to the user selecting one of the categories, displaying alternative choices of entities from which the user can select for association with a to do item in the list; and
  - (c) in response to one of the plurality of alternative choices being selected, providing an indication that said one of the plurality of alternative choices is associated with the to do item in the list.
3. The method of Claim 2, wherein the plurality of categories include at least two of:
  - (a) a Web link;
  - (b) a task; and
  - (c) a document.
4. The method of Claim 3, further comprising the step of automatically executing a search for relevant alternative choices of entities to display to the user, as a function of the to do item in the list that is currently selected.

5. The method of Claim 4, further comprising the step of providing alternative choices derived from other programs that are accessible to the user.

6. The method of Claim 4, further comprising the step of including a blank entity among the plurality of choices that are displayed to the user.

7. The method of Claim 1, further comprising the step of enabling the user to enter a note in association with a currently selected to do item in the list, so that the note is displayed within the integral user environment when the user subsequently again selects said to do item in the list with which the note is associated.

8. The method of Claim 1, further comprising the step of enabling the user to indicate a date for association with a currently selected to do item in the list.

9. The method of Claim 8, further comprising the step of automatically scheduling the date indicated by the user within a calendar program so that a user is subsequently provided a reminder by the calendar program in regard to the date thus indicated.

10. The method of Claim 1, further comprising the step of providing a plurality of defined projects, each defined project including a plurality of proposed to do items that are likely relevant to a subject matter of the defined project.

11. A memory medium on which are stored machine instructions for carrying out the steps of Claim 1.

12. A memory medium on which are stored machine instructions for carrying out the steps of Claim 2.

13. A system for enabling organizing a project, comprising:
- (a) a memory in which a plurality of machine instructions are stored;
  - (b) a display on which text and graphics are displayed;
  - (c) a user input device that enables input and selection of choices provided on the display; and
  - (d) a processor, coupled to the memory, user input device, and the display, said processor executing the plurality of machine instructions to carry out a plurality of functions, including:
    - (i) displaying an integral user environment to a user on the display to enable access of information pertinent to the project from within the integral user environment;
    - (ii) creating a list of to do items that are displayed within the integral user environment on the display;
    - (iii) enabling a user to employ the user input device to associate an entity with a selected item in the list of to do items; and
    - (iv) enabling a user to access said entity that is thus associated with the selected item, from within the integral user environment.
14. The system of Claim 13, wherein the machine instructions further cause the processor to:
- (a) present a plurality of categories of entities on the display within the integral user environment, to enable a user to select a category;
  - (b) in response to a user selecting one of the categories, displaying alternative choices of entities on the display from which a user can select for association with a to do item in the list; and
  - (c) in response to one of the plurality of alternative choices being selected, providing an indication that said one of the plurality of alternative choices is associated with the to do item in the list.

15. The system of Claim 13, wherein the plurality of categories include at least two of:

- (a) a Web link;
- (b) a task; and
- (c) a document.

16. The system of Claim 15, wherein the machine instructions further cause the processor to automatically execute a search for relevant alternative choices of entities to display to the user, as a function of the to do item in the list that is currently selected.

17. The system of Claim 16, wherein the machine instructions further cause the processor to provide alternative choices derived from other programs that are accessible using the processor.

18. The system of Claim 16, wherein the machine instructions further cause the processor to include a blank entity among the plurality of choices that are displayed to a user, said blank entity enabling a user to employ the user input device to complete the blank entity.

19. The system of Claim 13, wherein the machine instructions further cause the processor to enable a user to enter a note in association with a currently selected to do item in the list, so that the note is displayed within the integral user environment when a user subsequently again selects said to do item in the list with which the note is associated.

20. The system of Claim 13, wherein the machine instructions further cause the processor to enable a user to indicate a date for association with a currently selected to do item in the list.

21. The system of Claim 20, wherein the machine instructions further cause the processor to automatically schedule the date indicated by the user within a calendar program so that a user is subsequently provided a reminder by the calendar program in regard to the date thus indicated.

22. The system of Claim 13, wherein the memory stores a plurality of defined projects, and wherein each defined project includes a plurality of proposed to do items that are likely relevant to a subject matter of the defined project.

23. For use on a computing device having a display on which a graphical user interface is provided, a method executed by a software program, for displaying an integrated project environment in which components related to a project are organized and accessible, comprising the steps of:

(a) displaying a plurality of to do items in a list, within the integrated project environment, said plurality of to do items being provided by at least one of:

- (i) a user input; and
- (ii) the software program;

(b) displaying indications of entities associated by the user with the items in the to do list, within the integrated project environment, each entity comprising one of a template of the software program, a document, and a Web link relevant to the item in the to do list with which the entity is associated; and

(c) enabling the user to select and access the entity associated with a to do item from within the integrated project environment.

24. The method of Claim 23, further comprising the step of displaying a text box in the integrated project environment to enable the user to enter a note that is associated with a currently selected item in the to do list.

25. The method of Claim 23, further comprising the step of displaying a date entry box in the integrated project environment to enable the user to associate a date with a currently selected item in the to do list.

26. The method of Claim 25, further comprising the step of scheduling the date entered by the user in a calendar program that displays a reminder to the user in regard to the date that was entered.

27. The method of Claim 23, further comprising the steps of searching and displaying a search result in the integrated project environment, said search result indicating entities that may be pertinent to a currently selected item in the to do list, to enable the user to select an entity for association with the currently selected item.

28. The method of Claim 27, wherein the search is performed automatically and is a natural word query based on the currently selected item in the to do list.

29. The method of Claim 27, wherein the search result includes entities provided by different application programs that are accessible by the user.

30. A memory medium storing machine instructions for carrying out the steps of Claim 23.